

**AGENDA
REGULAR DRAINAGE MEETING
OCTOBER 10, 2018
8:30 A.M.**

1. Open Meeting
2. Approve Agenda
3. Approve Minutes
September 26, 2018 Regular Drainage Meeting

Documents:

[9_26_2018 - DRAINAGE MINUTES.PDF](#)

4. Approve Claims For Payment
Pay Date of Friday, October 12, 2018

Documents:

[PAYABLES-DRAINAGE PUBLICATION.PDF](#)

5. Discuss, With Possible Action, Windstream Communications Utility Permits

Documents:

[2018-10-01 LTR TO WINDSTREAM COMM.PDF](#)

6. DD 55-3 Lat 9 - Discuss, With Possible Action, Landowner Concerns
Joel with Kielsmeier Farms
7. Discuss, With Possible Action, Williams Excavation Concerns
8. DD 34 - Discuss, With Possible Action, Updates On Contractor Warranty Concerns
9. Other Business
10. Adjourn Meeting

REGULAR DRAINAGE MEETING

9/26/2018 - Minutes

1. Open Meeting

Hardin County Board of Supervisors Chairman, BJ Hoffman, opened the meeting. Also present were Supervisors, Lance Granzow and Renee McClellan; Lee Gallentine with Clapsaddle-Garber Associates (CGA); Drainage Clerk, Tina Schlemme.

2. Approve Agenda

Granzow moved, McClellan seconded to approve the agenda as presented. All ayes. Motion carried.

3. Approve Minutes

McClellan moved, Granzow seconded to approve the minutes of the September 19, 2018 regular drainage meeting. All ayes. Motion carried.

4. Approve Claims For Payment

McClellan moved, Granzow seconded to approve the claims for payment with pay date of Friday, September 28, 2018. All ayes. Motion carried.

DD 22 Eng Svcs 7/21-8/18/18	Clapsaddle-Garber Assoc	\$3,691.46
DD 26 LAT 4 ENG SVCS 11/18/17-8/18/18	Clapsaddle-Garber Assoc	\$1,156.95
DD 167 ENG SVCS 7/13-9/14	Clapsaddle-Garber Assoc	\$ 274.90
DD 25 LAT 3 COMM RE UPRR REPAIR 6/1-9/14/18	Clapsaddle-Garber Assoc	\$ 384.90
DD 41 ENG SVCS 8/3-9/14/18	Clapsaddle-Garber Assoc	\$ 488.30
DD 52 LEGAL FEES RE TREES	The Davis Brown Law Firm	\$ 605.00
DD 52 ENG SVCS 8/3-9/14/18	Clapsaddle-Garber Assoc	\$ 296.10
DD 55-3 LAT 12 ENG SVCS 7/13-9/14/18	Clapsaddle-Garber Assoc	\$ 520.15
DD 77 ENG SVCS 8/3-9/14/18	Clapsaddle-Garber Assoc	\$ 913.65
DD 143 ENG SVCS 7/6/18-9/14/18	Clapsaddle-Garber Assoc	\$3,010.00
DD 148 ENG SVCS 7/20-9/14/18	Clapsaddle-Garber Assoc	\$ 221.70

5. DD 25 - Discuss, With Possible Action, Contractor Updates

It was discussed that contractor, Farm Tile Pro, would like to terminate their contract because of the delay of project. They have submitted an invoice for bond cost of \$4,926.00. Gallentine stated these actions were within the contract policies. Granzow moved, McClellan seconded to approve the contract cancelation and payment of invoice only when Farm Tile Pro submits receipt of the actual bond cost and verifies that there will be no further claims or fees submitted for this project. All ayes. Motion carried.

6. DD 52 - Discuss, With Possible Action, Project Updates

Gallentine stated he has not received any response from Piel Manufacturing regarding the tree situation. McClellan moved, Granzow seconded to instruct Attorney, Mike Richards, to file a petition. All ayes. Motion carried.

7. DD 124 - Discuss, With Possible Action, Blowouts Discovered

It was brought to the Trustees attention that while out locating the tile for Midland, there were several blowouts in the tile leading from the road to the outlet. The Trustees agreed to hold a landowner meeting after harvest on Wednesday, December 5, 2018 at a time to be determined, to discuss the situation with the landowners. All ayes. Motion carried.

8. Approve Resolution 2018-1 Regarding Projects Involving Railroad Entities

Schlemme updated the Trustees that Attorney, Mike Richards, had made a few minor changes to the resolution. He wanted the trustees to understand that if the 468.109 notice is served, that it is being demanded they perform the work. Therefore, they can still do the work themselves if they want. Granzow moved, McClellan seconded to approve Resolution 2018-1 Drainage Projects Involving Railroad Entities. Roll Call: Granzow, aye. McClellan, aye. Hoffman, aye. Motion carried.

9. Other Business

Schlemme presented the utility letter from Attorney, Mike Richards, to serve Windstream and Rural Water. Schlemme will send the letter from the Trustees directly to Radcliffe Telephone because of an attorney conflict. Granzow moved, McClellan seconded to approve the utility letter. It was discussed that Schlemme should contact the Hardin County Engineer's Department to inform them if these entities apply for utility permits with secondary roads, that they advise the board of such. All ayes. Motion carried.

DD 55-3 Lat 12 - It was discussed that Schlemme should serve the railroad the 30 day notice for construction to begin.

DD 55-3 Lat 9A - It was discussed that landowner, Joel with Kielsmeier Farms, had called with concerns regarding the recent project. He stated that his drainage is worse than before and that he believes part of the problem is due to the tile being 18 feet underground. Hoffman stated that he will call Joel to discuss.

DD 22 - Madden's request for a culvert was discussed. The Trustees agreed that if a culvert is installed an annexation will need to take place. Different options were discussed to cap the tile when not being used or for Madden to communicate with the Engineer's Office to close the road and pump manure over the road. The Trustees agreed that they would allow Hardin County Engineer, Taylor Roll, use his best judgement on how to proceed.

Gallentine updated the Trustees that contractor, Paul Williams, had emailed him concerns regarding the Trustees direction of grouping multiple repairs together rather than separate jobs. He is small enough that he cannot do the large projects. He also suggested the Trustees keeping inventory on hand for him to use and then billing just labor. The Trustees agreed that Williams should come to the next meeting to discuss it in person.

DD 34 - Gallentine updated the Trustees that he not received the proof of insurance or hourly rates from Hall Excavating yet. If nothing is received by next week, Schlemme is to contact landowner, Craig Johnson, and contractor, Hall Excavating to see how to move forward.

10. Adjourn Meeting

McClellan moved, Granzow seconded to adjourn the meeting. All ayes. Motion carried.



Hardin County

Drainage Claims with Pay Date of 10/12/2018

Description	Vendor	Amount
DD 22 ENG SVCS 8/18-9/15/18	Clapsaddle-Garber Assoc	1,014.16
DD 72 CLAIM FOR DMGS RESEEDING	Al-Op Wilson LLC	718.00
DD HS 35-1 STORY CO SEC RDS WO3261	Story County Treasurer	2,280.00
DD 55-3 LAT 9 INVESTIGATION SVCS TO 9/14/18	Clapsaddle-Garber Assoc	365.80



Michael C. Richards
MikeRichards@davisbrownlaw.com
phone: 515-246-7986
Des Moines Office

October 1, 2018

Windstream Communications
PO Box 371
Fayette, IA 52142
Daryl.mabb@windstream.com
Via email and mail

Re: Hardin County Drainage District Utility Permitting Process and Conditions

To Whom It May Concern:

I represent the Hardin County Drainage Districts and its Board of Trustees (collectively as "Trustees"). It has come to Trustees' attention that Windstream Communications has failed to comply with the drainage utility permitting process lawfully established pursuant to Iowa Code section 468.186.

Section 468.186 states, in pertinent part, as follows:

When any person¹ proposes to construct a pipeline, electric transmission line, communication line, underground service line, or other similar installations on, over, across, or beneath the right-of-way of any drainage or levee district, such person shall, before beginning construction, obtain from the drainage or levee district an easement to cross the district's right-of-way. The governing body of the district shall require such person to agree to comply with subsection 3 of this section and may, as a condition of granting such easement, attach thereto such additional conditions as they deem necessary. When the necessary easement has been obtained, such person shall construct the installation at the person's own expense and shall pay all costs of any reconstruction, relocation, modification, or reinstallation of the drainage or levee district's facility which may be necessary as a result of construction of the installation for which the easement was granted.

A copy of Hardin County's Drainage District's Utility Permit Application and additional conditions, established pursuant to Iowa Code 468.186, are enclosed herewith.

¹ "Person" is defined to mean any individual or group of individuals, corporation, firm, company, or association, except a railroad company
#3001452

DAVIS BROWN KOEHN SHORS & ROBERTS P.C.

October 1, 2018

Page 2

The Trustees have become aware of repeated violations of these mandatory obligations by a select few entities, including Windstream Communications. The failures include but are not limited to a failure to obtain proper locates, failure to inspect the tile after repairs are completed, failure to pay all costs of any reconstruction, relocation, modification, or reinstallation of the drainage or levee district's facility which may be necessary as a result of construction of the installation for which the easement was granted, and other such failures.

Windstream Communications is hereby put on notice that it must immediately cease and desist any and all conduct which is in violation of the permitting process and conditions established pursuant to Iowa Code 468.186.

In addition, Windstream Communications shall immediately contact the Hardin County Drainage Clerk, Tina Schlemme, to schedule a meeting with the Trustees to discuss its intended future compliance. Ms. Schlemme may be contacted at:

Tina Schlemme
Drainage Clerk
Hardin County Auditor's Office
1215 Edgington Ave., Suite 1
Eldora, Iowa 50627
Tel: 641-939-8111

Trustees reserve any and all claims and causes of action against Windstream Communication related to these matters, and this correspondence shall not be deemed a waiver of any rights.

Very truly yours,

DAVIS, BROWN, KOEHN, SHORS & ROBERTS, P.C.



Michael C. Richards

MRIC/mjw

Enc.

cc: Tina Schlemme



HARDIN COUNTY

1215 EDGINGTON AVE., SUITE 1
ELDORA, IA 50627
(641) 939-8108

HARDIN COUNTY DRAINAGE DISTRICT UTILITY PERMIT APPLICATION

Applicant:

Company Name

Address

City State Zip

Applicant Contact:

Name (_____) _____ - _____
Phone

Email

Utility Type:

Drainage District(s) Crossed:

Facilities Crossed (specific tile, open ditch):

Description of Work:

*(Location plan of
proposed utility must
be attached.)*

Pursuant to Code of Iowa Section 468.186, approval is hereby requested for the right, privilege and authority to construct, operate and maintain utilities on, over, across or beneath established Hardin County Drainage Districts, subject to the attached Requirements for Construction On, Over, Across or Beneath Established Drainage District. Failure to comply with said requirements shall be ground for revocation of the permit by the Hardin County Board of Supervisors.

Applicant Signature

Date

Submit Form and Location Plan To:

Hardin County Auditor's Office
Attn: Drainage Clerk
1215 Edgington Ave, Suite 1
Eldora, IA 50627
Fax (641) 939-8225
drainage@hardincountyia.gov

For Office Use Only

Application Approval:

By: _____
Board of Supervisor Chairman, Acting as Drainage District Trustee

Date: _____

APPROVED PERMIT #: _____



REQUIREMENTS FOR CONSTRUCTION ON, OVER, ACROSS OR BENEATH ESTABLISHED DRAINAGE DISTRICT

Upon issuance of a permit for utilities on, over, across or beneath established Hardin County Drainage Districts, the applicant shall be governed by these requirements and shall comply with all conditions contained herein.

1. The Applicant shall furnish the Drainage District, or its representative, plats showing the exact location of the proposed construction. If it is found that such locations are in conflict with the present or proposed facilities and that a more desirable location is possible, the Applicant shall review such possible alignment changes. **No construction is to commence with the drainage facility without an approved application.**
2. Applicant shall comply with Iowa One-Call requirements prior to commencing any work.
3. The Drainage District shall provide Applicant access to maps or other information regarding the location of all known drainage district facilities so that reasonable care may be taken by Applicant to avoid un-necessary damage to said drainage district facilities.
4. The Applicant shall hold the Drainage District harmless from any damage that may result to the Drainage District facility because of the construction or maintenance of the utility, and shall reimburse the Drainage District for any expenditures that the Drainage District may have to make on said Drainage District facilities resulting from Applicant's construction and installation of utilities, or their subsequent repair or modification.
5. The Applicant shall take all reasonable precaution during the construction of said utility to protect and safeguard the lives and property of the public and adjacent property owners and shall hold the Drainage District harmless from any damages or losses that may be sustained by adjacent property owners on account of such construction operations. Further, Applicant agrees to replace, repair or reimburse all damages to private property occasioned by Applicant's installation of subsequent modification or repairs.
6. The Drainage District assumes no responsibility for damages to the Applicants property occasioned by any construction or maintenance operation of said Drainage District facilities, subsequent to Applicants installation.
7. A copy of a certificate of insurance naming the County/Drainage District as additional insured for their permit work shall be provided to the County Auditor prior to installation. The limit of liability under the insurance policy shall not be less than \$1,000,000 per occurrence.
8. The Applicant agrees to give the Drainage District twenty-four (24) hours (Saturday and Sunday excluded) notice of its intention to commence construction on any lands within the jurisdiction of the Drainage District. Said notice shall be made in writing to the County Auditor or to the designated Drainage District representative.
9. The Applicant agrees to place permanent, visible markers or monuments at locations where utility crosses Drainage District facilities. These monuments or markers shall identify the owners name, address and phone number.
10. The Drainage District Trustees may appoint a representative to inspect and approve all construction across Drainage District facilities as part of this permit. All compensation, wages, mileage and other expenses for this representative will be paid by the Applicant. It will be the responsibility of the Applicant to make all contacts with private parties (adjacent owners/operators) to determine the location of private drainage facilities. Said representative will also inspect all crossing of Drainage District facilities and may, if required, observe the crossing of private drainage facilities, and shall have the authority to require the Applicant to excavate and expose the crossing of any Drainage District facility where the representative believes it prudent to visually examine Applicants crossing of the Drainage District facility. Further, said representative has the authority to suspend construction and installation by the Applicant within any Drainage District jurisdiction by verbal order to the contractor at the site and a telephone call to Applicants contact person listed on page 1 within six (6) hours of the verbal order.



11. The construction and maintenance of Applicants installation shall be carried on in such a manner as to not interfere with or interrupt the function of said Drainage District facilities without the express written consent of the Drainage District Representative. In the event it becomes necessary to temporarily stop the flow of water, the following shall be completed by the Applicant:
 - a. If the crossing involves a tile line, the replacement of tile with approved materials, in the manner approved by the Drainage Districts designated representative, shall be performed as rapidly as possible. If the approved method of repair is impossible and the volume of water flowing in the tile is sufficient to create the possibility of crop loss or property damage, the Contractor will be permitted to temporarily block the tile line to prevent the flow of this tile water into the pipeline, or tile line ditch. In the event this tile line is so temporarily blocked, the Contractor will be expected to provide sufficient pumping equipment to pump the impounded tile water across the construction ditch to the undisturbed tile line. Such temporary blockages of said Drainage District tile lines will be removed as rapidly as possible and any tile repairs caused by this blockage will be immediately repaired at the Applicants expense.
 - b. If the crossing involves an open ditch that is carrying sufficient flow of water to make it necessary to place a temporary dam across said open ditch, such temporary dams may be constructed only upon approval from the Drainage District designated representative. The maximum elevation of this impounded water shall be determined by the designated Drainage District representative and all excess water must be allowed to flow across the construction ditch through either a closed metal culvert pipe or by pumping. All temporary dam structures are to be removed as soon as the crossing is completed. The construction and removal of these dams shall be in such a manner that the smooth and efficient function of the drainage ditch is not impaired, with all costs and damages borne by Applicant.
12. The Applicant will at any time subsequent to the commencement of construction, and at Applicants sole expense, reconstruct or replace its installation as may be necessary to conform to new grade or alignments resulting from maintenance or construction operations by the Drainage District in connection with any of its drainage facilities. Applicant agrees to do this within forth-five (45) days of receipt of written request from the Drainage District, or such longer time period as the Drainage District may specify, without cost to the Drainage District. Such reconstruction or realignment of Applicants improvements shall be made in accordance with and approved by the Drainage District or its designated representative. If the Applicant is unable to comply within the time period specified above, the Drainage District may cause the work to be done and the Applicant will pay the cost thereof upon receipt of a statement of such costs.
13. **CROSSING OF OPEN DITCH FACILITIES.** Utility crossings shall be constructed as follows, as directed by the designated representative of the Drainage District:
 - a. Passage of installation in a horizontal plane five feet (5') below design grade of drainage ditch, as established by the Drainage District representative.
 - b. The above depth to extend to a point two (2) times the design base width of ditch either side of centerline of drainage ditch (measured along the centerline of utility) unless the existing base width is greater than the design bases width. If the existing base width is greater than the design with, the depth is to extend to a point two (2) times the existing width.
 - c. The rate of slope for transition from normal utility laying depth of crossings of drainage ditches shall not be steeper than 4:1.
 - d. If such ditch crossings occur at points of outlets of Drainage District or private tile lines or within twenty-five feet (25') of said outlets, such outlets must be relocated to a point not less than twenty-five feet (25') from such crossings. Such relocations shall be at the expense of the Applicant and as directed by the representative of the Drainage District.



14. CROSSING OF DRAINAGE DISTRICT TILE LINES. Utility crossings shall be constructed as follows, as directed by the designated representative of the Drainage District:
- a. All proposed installations must be placed under the existing Drainage District tile lines. These requirements may be waived only upon the review by and approval of the designated representative of the Drainage District. Such waiver must be in writing.
 - b. A minimum of one foot (1') clearance below existing Drainage District facilities must be maintained.
 - c. At all crossings of Drainage District tile lines with the proposed utility, one of the following must be used:
 - i. Replace Drainage District tile with reinforced concrete pipe of same or larger diameter than existing tile. Concrete pipe to be 2,000 D strength (Iowa Department of Transportation approved) with standard tongue and groove joints. Pipe to have a minimum of three (3) bolt-type connectors at each joint.
 - ii. Replace Drainage District tile with cathodic protected corrugated metal pipe. Diameter of corrugated metal pipe to be a minimum of two inches (2") larger than outside diameter of tile line being replaced. (Specifications regarding gage, cathodic protection and other details to be subject to review and approval.)
 - iii. Dual wall plastic with specific approval of Drainage District representative.
 - iv. Bore new utility installation; maintain existing tile in an undisturbed state.
 - d. The length of tile to be replaced by any of the above alternates is as follows:
 - i. Eight-inch (8") tile and smaller: Six feet (6') either side of centerline of proposed installation, measured at right angles to the centerline of installation.
 - ii. Ten inch (10") tile and larger: Ten feet (10') either side of centerline of proposed installation, measured at right angles to the centerline of installation.
 - e. At all crossings of Drainage District tile lines where the Drainage District and private tile lines are damaged by the construction, maintenance or repair of Applicants installation shall be repaired as directed by the Drainage Districts designated representative.
15. This permit is subject to existing regulations and statutes of the State of Iowa and future regulations, which may be promulgated or enacted.
16. This application is subject to revocation by Hardin County, if in its judgment it is necessary for legitimate purposes. In such event, written notice shall be provided to permit holder.
17. Applicant agrees to pay all other legitimate costs, fees and expenses associated with its crossing of the Drainage District facility, including but not limited to, publication costs, engineering costs and legal service costs. Said costs will be paid within thirty (30) days of the mailing of the statements to the Applicant.
18. Applicant agrees to provide a copy of as-built plan of the utility route and location, showing route changes that may have taken place during construction.
19. Applicant agrees to include a copy of these requirements to all bidding specifications; or if the construction and installation contract has been let by the time this permit is approved, Applicant agrees to provide a copy of these requirements to the contractor and to advise them that they are bound by the terms of these requirements.